



MARULENG MUNICIPALITY

65 SPRINGBOK STREET
P.O. BOX 627
HOEDSPRUIT
1380

TEL : (015) 793 2409
TEL : (015) 793 2237
FAX : (015) 793 2341
ENQ: Human Resource

MOPANI DISTRICT

CORPORATE SERVICES

Applications are invited from suitably qualified and experienced candidates to fill the following vacant position:

Position : Senior Accountant: SCM
Directorate : Budget and Treasury
Type : Permanent
Remuneration : R396 779.34 per annum plus 30% car allowance

Requirements: Grade 12 plus National Diploma in Supply Chain Management/Financial Management or Accounting field of study. A minimum of 3 years' experience in a Supply Chain Management field. In-depth knowledge of the Municipal Finance Management Act (MFMA), Treasury Regulations, PPPFA and related prescripts. Contract management, supervisory skills, good planning and organized skills. Good interpersonal relations and good communication skills (written and verbal). The ability to work under pressure and preparedness to work overtime, when required. A qualification relating to the National Treasury Competency Requirements for Finance Officials, e.g. CPMD/MFMP will be an added advantage. Skills in Word, Excel. A driver's licence is essential. Preparedness to security clearance and disclosure of financial interest.

Responsibilities: Development and review of SCM policies and procedures for the municipality. Responsible for the full supply chain management processes: - from demand management through to monitoring and contract management. Administer and implement procurement in terms of Council's Procurement Plan, the Preferential Procurement Regulations, Supply Chain Management Regulations and other legislated requirement. Compilation, implementation and reporting on the operational and risk plans related to supply chain management. Monthly management reports including but not limited to relevant disclose notes. Responsible for the compiling and controlling of the business unit's budget, manage all personnel matters in the business unit and ensure timeous and correct payment of suppliers. Ensure an uninterrupted flow of goods and services to all users.

Maruleng Municipality is an equal opportunity affirmative action employer. It is our intention to promote representation (race, gender and disability) in the municipality through filling of the position and candidates whose appointment /transfer/promotion will promote representation will receive preference. The municipality reserves the right not to fill the advertised position.

Correspondences will only be entered into with short listed candidates. If you do not receive notifications regarding your applications within 90 days of the closing date, kindly assume that your application was not successful. Applicants will be penalized for canvassing

Applications should be in the form of municipal application form obtained from our website: www.maruleng.gov.za, curriculum vitae and certified copies of qualifications and identity document should be directed to: Municipal Manager, Maruleng Municipality, PO Box 627, Hoedspruit, 1380. Faxed, Late, and Z83 applications will not be considered. Closing date for applications is 12 August 2022 at 12H00. Direct your enquiries to Mrs. Ramohlola Kidibone or Ms Mahlo Mokhobedi @ 015 793 2409.